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**Transportation Committee**

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**HB 3089**

**Brief Description:** Revising commute trip reduction provisions.

**Sponsors:** Representatives Murray, Clibborn, Woods, Simpson and Linville; by request of Department of Transportation.

**Brief Summary of Bill**

- Modifying the scope of the Commute Trip Reduction (CTR) Program to focus on urban growth areas with the most congested state highways.
- Creating a new CTR Board with expanded duties.
- Allowing local jurisdictions to create growth and transportation efficiency centers to obtain funding and flexibility in implementing programs.
- Expanding the role of the Department of Transportation (DOT) and regional transportation planning organizations (RTPOs) in CTR planning.

**Hearing Date:** 1/30/06

**Staff:** David Bowman (786-7339).

**Background:**

In 1991 the CTR Law was enacted as part of the Washington Clean Air Act. The goals of CTR are to reduce air pollution, traffic congestion, and fuel consumption through employer-based programs that decrease the number of employees traveling by single-occupant vehicles to the work place.

Counties with populations over 150,000, cities within those counties containing a major employer, and major employers are all required to develop and implement CTR programs. The definition of a "major employer" includes any private or public employer that employs one hundred or more full-time employees at a single worksite during the regular work day. A county implementing a CTR plan may contract with other organizations, such as the local transit system or Regional Transportation Planning Organization (RTPO), to assist, oversee, and/or implement the program within the county. The Legislature has also stated that it is the policy of the state that agencies aggressively develop substantive programs to reduce commute trips by state employees. To the extent a private or public employer worksite is not otherwise required to participate in a CTR program, voluntary participation is both allowed and encouraged.

Each local jurisdiction must review each major employer's progress and good faith efforts toward meeting commute trip reduction goals at least once per year. At the employer level, major employers are also required to annually review employee commuting and progress toward meeting commute trip reduction goals.

A 28-member CTR Task Force oversees implementation and evaluation of the CTR program. Membership on the Task Force represents broad-based interests. The Task Force consists of the Secretary of the DOT, the Director of the Department of Ecology (DOE) or a designee, the Director of CTED or a designee, the Director of the Department of General Administration (DGA) or a designee, three representatives from counties, three representatives from transit agencies, twelve representatives from major employers in Washington, and three citizens.

Among other duties, the Task Force is charged with establishing guidelines for CTR plans to ensure consistency in plans and goals among jurisdictions; working with jurisdictions and major employers to develop and implement a public awareness campaign designed to increase local CTR program effectiveness; and reviewing and reporting on the progress of CTR plans to the Legislature at specified times, and every two years since 1999. The Task Force is not required to establish or monitor a statewide CTR plan. On December 1, 2005, the Task Force delivered its fifth report to the Legislature. Under its existing statutory authority, the 2005 report is the final report evaluating the CTR program.

Within the DOT budget, funding is provided for the DOT to administer the program, to provide technical assistance to organizations required to implement the program, and to distribute to local jurisdictions and employers to offset some of the implementation costs. The DOT is not, however, required to establish agency rules governing the implementation of CTR programs at the statewide, county, or local jurisdictional level.

The DGA must coordinate and review CTR plans developed by state agencies that are considered to be major employers. Annually, the DGA must submit a report to the CTR Task Force of progress in attaining applicable commute trip reduction goals.

### **Summary of Bill:**

The scope of the CTR program is changed to focus on urban growth areas with the most congested state highways. Any county with an urban growth area, each city within an urban growth area containing a state highway segment exceeding "one hundred person hours of delay", as calculated by the DOT, and counties and cities located in any contiguous urban growth areas, must develop CTR plans and ordinances, and submit their plans to the applicable RTPO for regional transportation planning purposes. Additionally, each jurisdiction containing a military base or non-tribal federal reservation employing more than 100 persons for the regular work day, must adopt a CTR plan and ordinance for major employers within the base or reservation. To determine the "person hours" delay threshold, the DOT must calculate, using the best available methodology, the daily person hours of delay per mile during peak hours of 6:00 a.m. to 9:00 a.m.

All major employers must make good faith efforts to implement CTR programs. The definition of a "major employer" is clarified to expressly include state agency worksites, and state agency worksites are subject to the same requirements as private employers for developing and submitting a CTR plan to the local jurisdiction for approval, and implementing such a plan. Additionally, institutions of higher education are added to the list of agencies that the Legislature finds, as the

policy of the state, must aggressively develop substantive programs to reduce commute trips by state employees.

At least once every two years, each local jurisdiction must review each major employer's progress and good faith efforts toward meeting commute trip reduction goals. At the employer level, major employers are required to regularly, but not necessarily annually, review employee commuting and progress toward meeting commute trip reduction goals.

The CTR Task Force is replaced with a 16-member CTR Board comprised of the Secretary of the DOT, one representative of the office of the governor, the director or director's designee of the DGA, the DOE, and CTED, and the following representatives appointed by the Governor to staggered four-year terms: three from cities and towns or counties, two from transit agencies, two from participating RTPOs, four from major employers or transportation management associations representing employers, and two citizens.

The Board is given expanded duties from those previously required of the Task Force. The Board's primary duty is to create a statewide commute trip reduction plan, with input from appropriate agencies and affected jurisdictions. The Board must evaluate the CTR program plan and recommend changes to it every four years beginning with a first assessment due July 1, 2011. Separately, the Board must review progress toward implementing CTR plans and submit a report to the Legislature and the Governor every two years, beginning on December 1, 2009.

The CTR planning framework includes a larger role for RTPOs. Working with local jurisdictions, an RTPO must adopt a CTR plan for the region, including factors of (a) program goals, (b) strategies, (c) financial plan, (d) measurement of progress, and (e) minimum criteria for growth and efficiency centers. The RTPO is to ensure that the CTR plan is incorporated into transportation demand management components in the regional transportation plan, and is responsible for implementing the CTR plan. The RTPO must submit a progress report annually to the CTR Board.

In developing its CTR plan, a county, city, or town may voluntarily designate growth and transportation efficiency centers and establish its own transportation demand management program in consultation with local transit agencies and the RTPO. A growth and transportation efficiency center is defined as a compact, mixed-use urban area containing jobs or housing and supporting multimodal transportation. Growth and transportation efficiency centers which are certified by the RTPO as meeting minimum criteria are eligible for state funding, as allocated by the CTR Board, to enable these centers to implement CTR programs.

The DOT is given additional powers and duties. The DOT is to provide staff support to the CTR Board and technical assistance to the RTPOs and governmental units developing and implementing CTR plans and programs. In place of the guidelines previously required to be established by the Task Force, the DOT must develop and implement agency rules relating to CTR plans, including the following at a minimum:

- guidance criteria for growth and transportation efficiency centers;
- data measurement methods and procedures;
- model CTR ordinances;
- methods for assuring consistent treatment of employers;
- appeals process for employers;

- establish process for determining and listing affected areas;
- establish criteria of eligibility for state funding;
- guidelines and deadlines for local CTR planning;
- guidelines and methods for regional CTR planning;
- methods for RTPO to evaluate and certify designated growth and transportation efficiency center programs;
- establish statewide program goals.

Both the CTR Board and the DOT receive a portion of the state funds made available for the purposes of this chapter. The CTR Board must allocate program funds to assist RTPOs and local government units implementing CTR plans, and may do so for jurisdictions implementing voluntary CTR programs if based on criteria the CTR Board establishes.

The DGA's powers and duties are modified. The director of the DGA is authorized to coordinate an interagency board (Interagency Board) for the purpose of developing policies or guidelines that promote consistency among state agency CTR programs. An Interagency Board must include representatives from the DOT, the DOE, CTED, and other interested groups. Additionally, the DGA must review annual reports from state agencies implementing CTR plans regarding commute trip reduction progress, and include all such reports in a biennial report submitted by the DGA to the Governor and the Legislature.

The Legislature's findings regarding the CTR program are modified to recognize, among other things, that CTR has been successfully implemented since 1991, that auto traffic is the major source of greenhouse gas emissions, which contribute to climate change and may cause significant impacts on human health and the environment, that major employers have much at stake in increasing mobility in dense urban areas, and that the state must have a role in implementing, and providing ongoing operational and planning support to, an effective transportation demand management program in cooperation with local governments whose boundaries contain state highways experiencing the greatest automobile congestion.

**Appropriation:** None.

**Fiscal Note:** Available.

**Effective Date:** The bill takes effect 90 days after adjournment of session in which bill is passed.